



MONROE  
ARTS CENTER

COURSE APPLICATION

Thank you for your interest in joining our community! Applications to teach at the Monroe Arts Center are accepted on a rolling basis. At this time, we are accepting applications to teach in-person or remote classes for both students and adults.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Course Title: \_\_\_\_\_

Course Description: (Note: This description will be used in marketing the course if accepted)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Course Objectives: (Note: Your course objectives should establish the basis on which the entirety of the class is based and should outline what the learners will be able to do upon completion of the course.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does your class require MAC/students to obtain materials? If so please list materials.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the maximum number of students you wish to teach per session? \_\_\_\_\_

What is the minimum number of students you wish to teach per session? \_\_\_\_\_

What kind of materials will you be using to present this class? Check all that apply

- Written content
- Video
- Presentation/Demonstration
- Articles
- I have some content and will need to create some content
- I will need to create all content
- I'm not sure yet
- Other Please explain

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What type of technology will you require to teach this class? Do you already have everything you need? (Note: Due to time and budget constraints, we may not be able to provide you with additional equipment or devices, but we are happy to consult with you to determine what you may need.)

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Have you previously designed and taught courses for adults or students? Please explain.

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Is there anything else you would like us to know about the learning experience you would like to develop for the Monroe Arts Center? If so, please share your ideas, thoughts, or questions here.

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Please download this application and submit it and your resume to the Monroe Arts Center, 1315 11<sup>th</sup> Street, PO Box 472, Monroe, WI 53566 or email both to [khennessy@monroeartscenter.com](mailto:khennessy@monroeartscenter.com).